

Today's Meeting: October 21, 2021, 6:30PM, Virtual Zoom Meeting

Regina Engineering Society Annual Meeting Agenda

Time	Item
6:30	Reading the notice calling the meeting.
6:30	Reading of the minutes of the previous Annual Meeting.
6:40	Reports of the Secretary; Treasurer; and Committee Directors.
6:55	Auditor's Report.
7:10	President's Address.
7:20	Installation of new officers.
7:25	Correspondence, new business, notice of motions.
7:30	Close of meeting.

Housekeeping item: this meeting is being recorded, to track for the minutes, and then will be deleted

Please state your name in the chat for attendance.

Chantel Kryzanowski	Nicole Barber
Erica Mthembu	Kelsey Wells
Lori Matthews	Chris Gienow
Janae Nixon	Olagoke Rufai
Brit Sippola	Geoffrey Pollock
Avneet Kaur	Jordan Alberton
Adam Tilson	
Danae Lemieux	

1. Call To Order

- Meeting called to order at 6:38 PM
- Chair: Brit Sippola (Chantel Kryzanowski)
- Secretary: Erica Mthembu

2. Reading of the 2019/2020 AGM Meeting Minutes

- **Whereas the 2019/2020 AGM Meeting Minutes have been presented, be it resolved that the Minutes be approved.**
 - Moved by: Nicole Barber
 - Seconded: Kelsey Wells
 - Discussion: n/a
 - Result: In Favor

3. Reports

- **Secretary's Report - Chantel Kryzanowski:**

In the year of 2020/2021, RES had a total of 10 monthly meetings from September 2020 – June 2021. Seven of these meetings occurred in the evening and 3 meetings were held over the lunch hour. All meetings were held virtually over Zoom with the current COVID-19 pandemic. Since the meetings occurred virtually, the RES Members in attendance had the option to order food for the meeting. The RES spent an average of \$59.44 per meeting for a total of \$594.41. On average, there were eleven RES members at each meeting. The RES continued to utilize the Funding Application Form for groups to request funding. All events were hosted virtually due to the COVID-19 pandemic.

- **Treasurer's Report - Kelsey Wells:**

In the 2020-2021 financial year the Regina Engineering Society (RES) achieved a net profit of \$7,318.48 due to an increased grant from Association of Professional Engineers and Geoscientists of Saskatchewan (APEGS) and reduced expenditure from canceled events due to Covid-19. This is a difference of \$21,028.48 from the 2020-2021 approved budget as the approved budget had planned on a deficit of \$13,710.00. The RES income this year was funded 100% by the APEGS member grant, and only 34% of the planned budget expenses were used.

This year we were again limited in our ability to host events. However, we were able to host two online events centered on Intersectionality in Engineering and a Resume Development session. We were proud to use the majority of the budgeted RES funds for community sponsorship programs and events including funding for the Saskatchewan Scholastic Chess Association, the Western Engineering Competition, the U of R Solar Club project, and the Regina Engineering Student Society.

For the upcoming 2021-2022 Budget we have proposed an increase in spending due to offset our inability to spend the past two budgets. Increased budget items include the U of R Project day

awards fund, the community sponsorship funds, RES insurance, and RES communications fees. An overall deficit of \$15,485.00 is proposed for the 2021-2022 Financial Year.

- **Social Director's Report - Chantel Kryzanowski on behalf of Sarah Yeo:**

The Regina Engineering Society held a few virtual events through the global coronavirus pandemic. The Virtual Holiday Mixer was held on December 18, 2020 and was held over Zoom. Food was ordered from the Italian Star Deli and delivered on the afternoon of December 18th to recipients who reserved tickets. There were 16 tickets sold for this event, and 3 people attended the event virtually. Donations were collected and \$60 was donated to the local shelter.

- **Acting Technical Director's Report - Chantel Kryzanowski on behalf of Sarah Yeo:**

The Regina Engineering Society held an Equity, Diversity, & Inclusion 101 for Engineers presentation on February 24, 2021, that was hosted by Meghana Valupadas, Engineer-in-Training in Alberta. This presentation introduced and explored the intersections of identity and how they relate to diversity, inclusivity, equity and privilege. We received lots of positive feedback from this event. This event was presented virtually over Zoom and had eighteen people in attendance.

The RES also presented an Ethics Talk virtually over Zoom on May 12, 2021. This seminar presented different scenarios in engineering environments and how to approach these scenarios with ethical values in mind. There were five people in attendance.

The last event of the year was a Job Searching for Engineers Workshop hosted by Sherry Knight on May 13, 2021. This seminar included tips and tricks on how to make your resume stand out in the current market. There was lots of positive feedback from this event. Going forward, the RES plans to explore new and dynamic ways to bring technical presentations to our members in the upcoming year.

- **Communication Director's Report - Goke Rufai:**

The RES currently operates social networking accounts on the following platforms:

LinkedIn: www.linkedin.com/in/regina-engineering-society

Facebook: www.facebook.com/reginaengsoc

The RES LinkedIn page was added during the 2019-2020 period and it provides another option to improve the way RES communicates with its members. As more individuals gravitate towards LinkedIn for professional networking, the RES has been able to progressively grow its presence on the platform, with 180+ members subscribed and engaging with the RES page.

In addition, the RES updated its website in the past year enabling better user experience for our members and allowing for mobile compatibility. In the next year, we hope to improve member engagement on our website via member forums discussing topics relating to engineering and its practice in the Regina area.

The RES website can be found at www.reginaengineeringsociety.com and includes information pertaining to the objectives of the RES, upcoming and past events, the current executive

committee, links to other engineering related sites, the RES bylaws, contact information and awards/scholarship information.

Any suggestions or ideas to improve communication with the RES members can be sent directly to regina.engineering.society@gmail.com.

For privacy reasons, the RES continues to utilize APEGs for email communications to its members.

- **Audit Report - Kelsey Wells:**

We were unable to get an auditor for this meeting.

4. **Outgoing President's Address**

Hello all! For those of you who don't recognize me, my name is Brit Sippola and I am the RES's outgoing president. I started on the RES in 2018, fresh out of University and at my first job being dragged to a meeting with my coworkers. I was the acting secretary, and my first order of business was to change our 14-page meeting agenda into a 2-pager.

I want to share some wins from the past two years since we had our last big election:

- Significant strides to shaping our bylaws to reflect our current organization
- Improved budgeting process, with much more clear and accessible financial information
- Created centralized document storage to retain institutional knowledge
- Planned and executed some fantastic events
- Funded even more events through our improved sponsorship process
- Kept meeting throughout the pandemic and pivoting our work where we could
- Recruited and retained several incredible volunteers, many of whom will be continuing on in 2021/22's council

I am proud of the successes of our group over the past two years. I am also willing to admit where we have failed. For example: we were supposed to hold this event many months ago. Fully my fault.

Finally, I would like to shout out someone who has really been key to the successes of the last two years. Chantel started her term as secretary, picking up the slack when I couldn't attend the 2019 AGM. She has since become an incredibly valuable member of our team. Where I was lacking the capacity to stay on top of everything in the last while, she has stepped up and made things happen. I am so proud to be turning things over to her for the next two years.

5. **Installation of New Officers - Brit Sippola**

- The RES Election was held during the last week of September and conducted over Google Forms. We collected APEGs ID numbers for each voter, and verified their membership in the RES for each vote. While several voters were disqualified (for living outside of the Regina Area), we had a good turnout! Please welcome our 2021-2023 Council:

Position	Name	Previous
President	Chantel Kryzanowski	<i>Secretary</i>
Vice President	Geoff Pollock	<i>New</i>
Secretary	Erica Mthembu	<i>New</i>
Treasurer	Kelsey Wells	<i>Treasurer</i>
Communications	Olagoke Michael Rufai	<i>Communications</i>
Technical Presentations	Jordan Alberton	<i>New</i>
Social Events	Saiful Arif Khan	<i>New</i>

6. Motions

- **Whereas an Audit was not conducted for the 2020/21 year, be it resolved that we the members unanimously waive the 2020/21 Audit.**
 - Moved by: Geoff Pollock
 - Seconded by: Kelsey Wells

Discussion: The audit has not occurred yet. It was unanimously decided it would not be required this year. If it works out we can have an audit this year and present it at the 2022 AGM.

The process to obtain an auditor has not been initiated.

Are there repercussions to not conducting an audit? There shouldn't be repercussions to obtaining grants. It's more of a "best practice" process.

Will the financial report have a disclaimer that it was not audited? Yes, we will add a note to indicate an audit was not performed.

Brit Sippola: We'll plan to conduct an audit for the 2021/22 year next summer. Please note that this motion must pass unanimously. If this motion fails, the RES will complete an audit for 2020/21 and 2021/22 and present at the next AGM.

- Results: This motion was defeated so an audit will be undertaken and presented at the next AGM.
- **Whereas the Financial Report and the 2021/2022 Budget have been presented, be it resolved that the 2021/2022 Budget be approved.**
 - Moved by: Kelsey Wells
 - Seconded by: Olagoke Rufai



Discussion: What is the increase of insurance / why? We did not change the insurance, but the rates were increased.

- Results: Passed

7. **New Business**

Geoff Pollock - hello! Excited to be in the new role

Erica Mthembu - Hi I'm the new secretary and excited also!

8. **Close of Meeting**

- This meeting was called to a close at 7:12 PM by the Chair.